

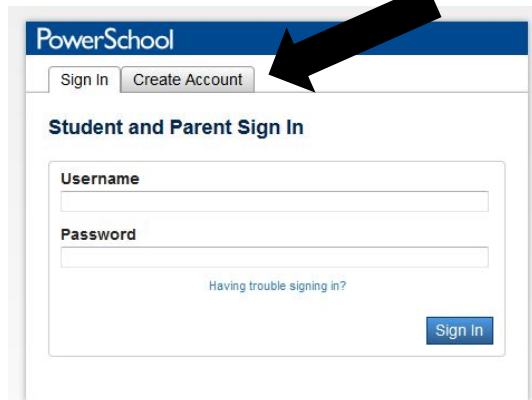
KCSD Parent Portal Guide to Creating an Account

Go to the PowerSchool Parent Portal login page:

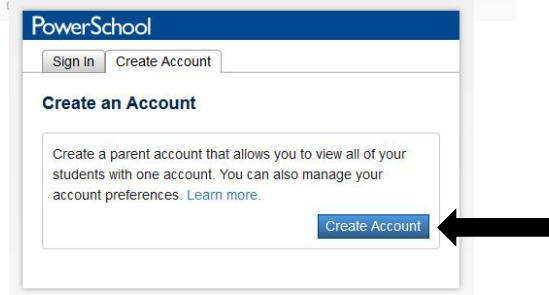
<https://kcsd.powerschool.com/public> (or click on the portal link at the top of your school webpage)



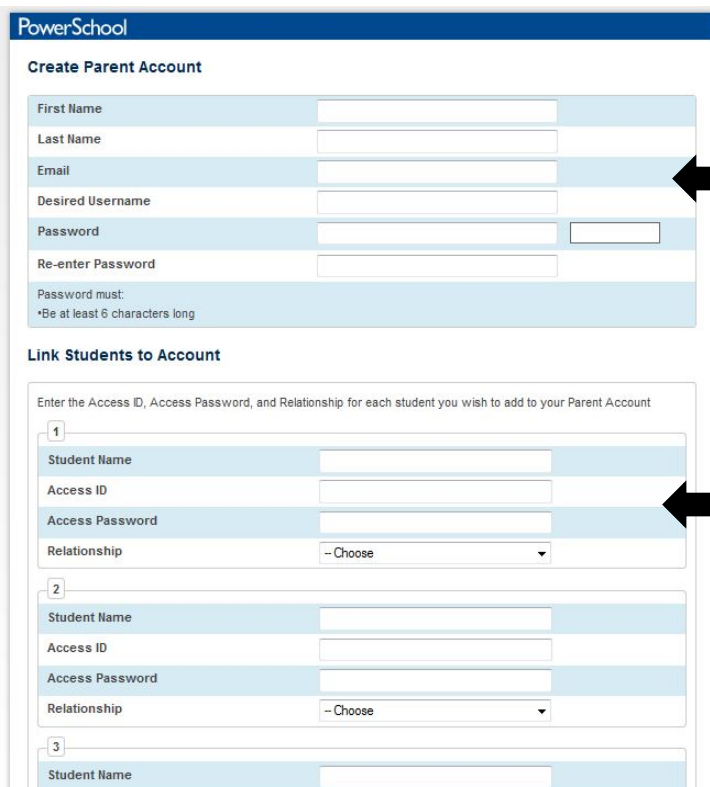
1. Click the **Create Account** tab.



2. Click the **Create Account** button.



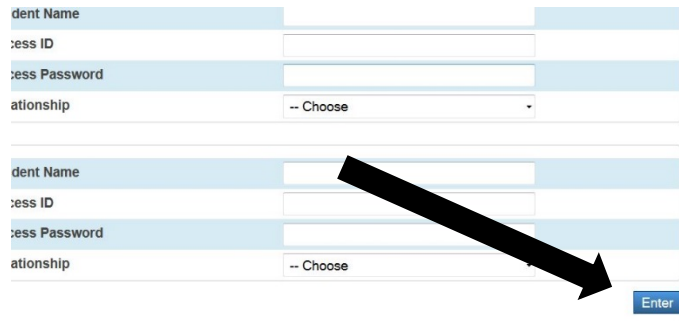
3. The screen below will appear.



Under **Create Parent Account**, enter parent/legal guardian information.

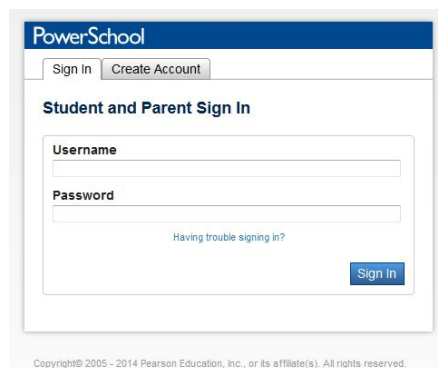
Under **Link Student to Account**, enter the student information given to you by your student's school. You can add all of your KCSD students here if you choose. You must have an Access ID and Access password for each student. **All Access IDs begin with a CAPITAL letter.**

4. Scroll to the bottom of the screen and click **Enter**.



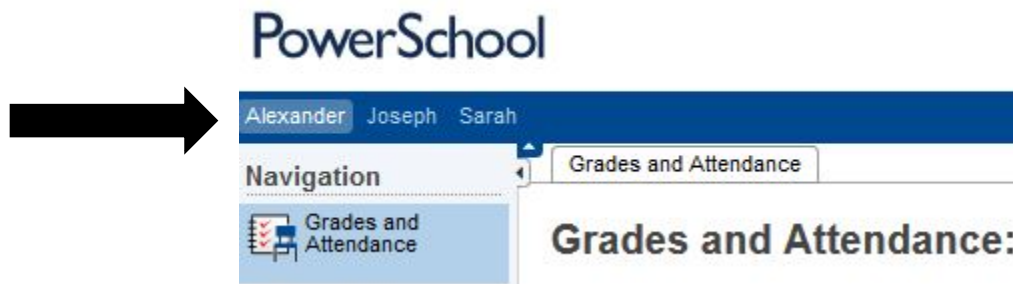
The image shows two identical registration forms stacked vertically. Each form contains the following fields: Student Name, Session ID, Session Password, and Relationship (a dropdown menu with "-- Choose" selected). A large black arrow points from the top form down to the "Enter" button located at the bottom right of the second form.

5. If everything is entered correctly, you will be taken back to the main login screen. Enter the **username and password that you just created**. Click **Sign In**. You will now be able to access your student's information.



The image shows the PowerSchool login page. At the top, there are "Sign In" and "Create Account" buttons. Below that is the "Student and Parent Sign In" section, which includes "Username" and "Password" input fields, a "Sign In" button, and a link for "Having trouble signing in?". A copyright notice at the bottom reads: "Copyright © 2005 - 2014 Pearson Education, Inc., or its affiliate(s). All rights reserved."

6. At the top left of the screen, you will see the name(s) of the student(s) you added. Click the name of the student whose information you want to view.



Contact Information

If you are having trouble logging in to or setting up your Parent Portal account, contact your student's school.

If you have created a Parent Portal account and have forgotten the username or password you created, email parentportal@kcsdschools.net.

KCSD Acceso Paterno

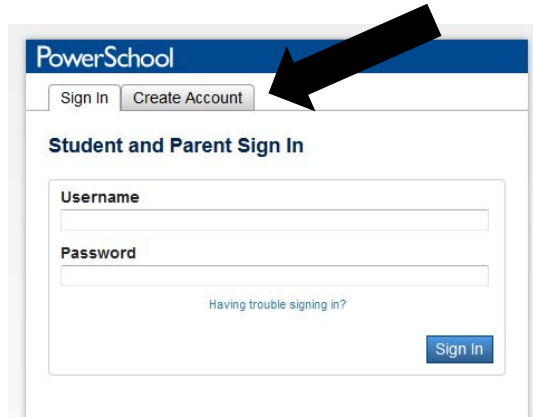
Guia para Crear una Cuenta

Vaya a la página de Acceso al Portal de Powerschool:

<https://ps.kcsdschools.net/public> (o marque en el enlace del portal en la parte superior del portal en la pagina de su escuela)



1. Marque la opción: **Create Account.**



PowerSchool

Sign In Create Account

Student and Parent Sign In

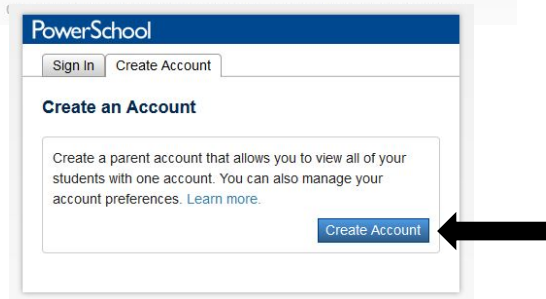
Username

Password

Having trouble signing in?

Sign In

2. Marque el boton: **Create Account.**



PowerSchool

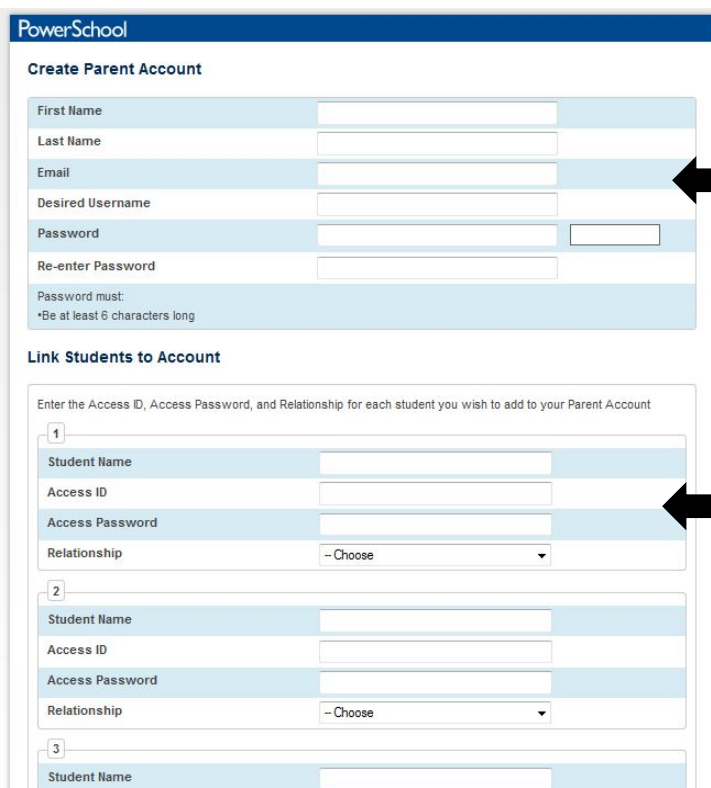
Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

3. La siguiente página va a aparecer.



PowerSchool

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must:
•Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship -- Choose

2

Student Name

Access ID

Access Password

Relationship -- Choose

3

Student Name

Bajo: **Create Parent Account**, escriba la información del padre/tutor.

Bajo: **Link Student to Account**, escribe la información del estudiante que le fue dada a usted por la escuela. Usted puede agregar a todos sus estudiantes de KCSD aquí si lo desea. Usted debe tener un ID de Acceso y contraseña de Acceso para cada estudiante. **Todas las ID de Acceso empiezan con una letra MAYUSCULA.**

4. Avance al final de la página y marque: **Enter**.

Student Name

Student ID

Student Password

Relationship -- Choose

Student Name

Student ID

Student Password

Relationship -- Choose

Enter

5. Si todo fue escrito correctamente, usted será trasladado nuevamente a la página principal de conexión. Escriba el **nombre del usuario y contraseña que acaba de crear**. Marque: **Sign In**. Ahora usted podría tener acceso a la información de su estudiante.

PowerSchool

Sign In Create Account

Student and Parent Sign In

Username

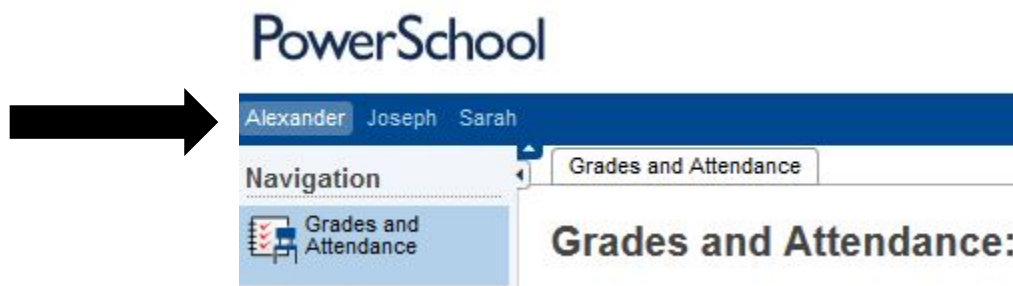
Password

Having trouble signing in?

Sign In

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En el ángulo superior izquierdo de la página, usted verá el/los nombre/s del/los estudiante/s que usted agregó. Marque en el nombre del estudiante de quien usted desea ver su información.



Contactos de Información

Si usted está teniendo problemas para conectar o crear su cuenta de Portal de Padre, comuníquese con la escuela de su estudiante.

Si usted ha creado una cuenta de Portal de Padre y ha olvidado el nombre de usuario o contraseña que ha creado, correo electrónico parentportal@kcsdschools.net.